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MINUTES OF THE REGULAR MEETING OF THE
LOUISIANA PROFESSIONAL ENGINEERING
AND LAND SURVEYING BOARD
9643 BROOKLINE AVENUE, SUITE 121
BATON ROUGE, LOUISIANA 70809-1433
June 10, 2019

At 8:00 a.m. on June 10, 2019, Alan D. Krouse, P.E. called the meeting to order at the Board's office in Baton Rouge, Louisiana, with the following members present:

Alan D. Krouse, P.E.	Chairman
Thomas R. Carroll, III, P.E., P.L.S.	Vice Chairman
Charles G. Coyle, III, P.L.S.	Treasurer
Jeff A. Pike, P.E.	Secretary

D. Scott Phillips, P.E., P.L.S.
Christopher K. Richard, P.E.
Chad C. Vosburg, P.E.
Edgar P. Benoit, P.E.
Wilfred J. Fontenot, P.L.S.
Connie Betts, P.E.
Reginald Jeter, P.E.

Also present: Donna D. Sentell, Executive Director
Bill Tripoli, Board Staff
Joe Harman, P.E., Board Staff
William Hyatt, Board Investigator
Chris Aaron, Board Investigator
D. Scott Landry, Board Attorney

The invocation and pledge were led by Mr. Pike.

Public comment time was recognized by Chairman Krouse.

The Board unanimously approved the motion made by Mr. Coyle, seconded by Mr. Richard, to accept the June 10, 2019 proposed Call and Agenda for the meeting.

The Board unanimously approved the motion made by Mr. Pike, seconded by Mr. Fontenot, to approve the minutes from the April 8, 2019 Board meeting.

The Board unanimously approved the motion made by Mr. Carroll, seconded by Mr. Benoit, to schedule the Board's next regular meeting for September 9, 2019.

Mr. Tripoli updated the Board on the contract with MicroPact Global, Inc., the Board's database/software provider. After discussion, the Board unanimously approved the motion made by Mr. Carroll, seconded by Mr. Pike, to authorize Board staff to begin the RFP process for a new database.

Compliance and Enforcement

Case # 2018-74 – Mr. Hyatt reported on an unlicensed firm for practicing and/or offering to practice engineering in Louisiana. The respondent has signed and returned the proposed consent order offered by the Complaint Review Committee. The proposed consent order contained the following sanctions:

1. Fine of \$3,000
2. Costs of \$492.34
3. Cease and Desist
4. Publication on the Board's website and in the Journal with name
5. Report to NCEES with name

After discussion, the Board unanimously approved the motion made by the Complaint Review Committee, consisting of Mr. Pike, Mr. Krouse and Mr. Richard, to approve the signed consent order. The name of the respondent is **Enso Engineering, Inc.**

Case # 2018-75 – Mr. Hyatt reported on a professional engineer who aided and assisted his firm in the unlicensed practice and/or offer to practice of engineering in Louisiana. The proposed consent order contained the following sanctions:

1. Fine of \$500
2. Costs of \$492.34
3. Louisiana Laws and Rules Quiz
4. Professionalism & Ethics Quiz
5. Cease and Desist
6. Publication on the Board's website and in the Journal with name
7. Report to NCEES with name

After discussion, the Board unanimously approved the motion made by the Complaint Review Committee, consisting of Mr. Pike, Mr. Krouse and Mr. Richard, to approve the signed consent order. The name of the respondent is **Paul E. Serrano, P.E.**

Case # 2018-104 – Mr. Hyatt reported on a professional engineer who made a false statement in applying for a renewal license with the Board. The respondent has signed and returned the proposed consent order offered by the Complaint Review Committee. The proposed consent order contained the following sanctions:

1. Fine of \$1,000
2. Costs of \$159.42
3. Louisiana Laws & Rules Quiz
4. Louisiana Professionalism & Ethics Quiz
5. Publication on the Board's website and in the Journal with name
6. Report to NCEES with name

After discussion, the Board unanimously approved the motion made by the Complaint Review Committee, consisting of Mr. Pike, Mr. Krouse and Mr. Richard, to approve the signed consent order. The name of the respondent is **Ali Abolhassani, P.E.**
At 8:55 a.m., the Board recessed and resumed at 9:10 a.m.

Committee Reports

Laws and Rules Committee

Mr. Richard presented the report for the Laws and Rules Committee.

The Board approved the motion made by Mr. Carroll, seconded by Mr. Pike, with Mr. Carroll, Mr. Pike, Mr. Coyle, Mr. Richard, Mr. Vosburg, Mr. Phillips, Mr. Fontenot, Ms. Betts and Mr. Jeter for and Mr. Benoit abstaining, to proceed with the promulgation of the revisions to Rule 105 which were approved at the January 2019 Board meeting.

Chairman Krouse charged the Laws and Rules Committee with reviewing the Board's rules and making recommendations on possible rule revisions related to supervising professional responsibilities, comity licensure, engineering technology degrees and the Washington Accord.

Land Surveying Committee

Mr. Coyle presented the report for the Land Surveying Committee and discussed the letter received from the Louisiana Society of Professional Surveyors regarding the Louisiana Forestry Association Journal.

The Board recessed at 11:00 a.m. for lunch and photographs and resumed at 12:40 p.m. Mr. Vosburg and Mr. Landry were not present.

Mr. Phillips exited the meeting at 1:00 p.m.

Application Reviews

The Board approved the motion made by Mr. Carroll, seconded by Mr. Coyle, with Mr. Carroll, Mr. Coyle, Mr. Pike, Ms. Betts, Mr. Richard, Mr. Fontenot and Mr. Jeter for and Mr. Benoit against, to *disapprove* the application of **Cliff Abernathy** for licensure as a professional engineer by comity based on not satisfying the educational requirements of the Board.

1 **Committee Reports (continued)**

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3 **Finance Committee**

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5 Mr. Coyle presented the report for the Finance Committee.

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7 The Board unanimously approved the motion by the Finance Committee to accept the
8 finance report and the amended FY 18-19 budget as presented.

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10 The Board unanimously approved the motion made by the Finance Committee to
11 renew the certificate of deposit at Citizens Bank when it matures on August 30, 2019.

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13 The Board unanimously approved the motion made by the Finance Committee to
14 authorize the Executive Director to enter into a contract with **Tri-Core Technologies,**
15 **L.L.C.**, to provide IT support services to the Board. The term of the contract will be for
16 one year **beginning July 1, 2019 and ending June 30, 2020**, in the annual amount
17 not to exceed **\$36,000**.

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19 **Old/New Business**

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21 The Board unanimously approved the motion made by Mr. Richard, seconded by Mr.
22 Carroll, to amend LAPELS policy #5, **Guidelines for Board Members to Represent**
23 **LAPELS at Professional Society Meeting** as follows:

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25 In an effort to provide better communications between LAPELS and state/local
26 engineering and surveying societies, the finance committee recommends the adoption
27 of these attendance guidelines.

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29 The intention is for better communications by being a presence, manning the LAPELS
30 booth, wearing LAPELS shirts for identification and making a presentation or
31 answering questions concerning the operations of the Board. It is not intended to
32 provide an opportunity for Board members to receive CPD hours.

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34 **Attending Local/Chapter society meetings:** (LES, LSPS, ACEC/L, technical societies)

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- As an invited guest speaker or making a brief LAPELS presentation
 - Each Board member is limited to two meetings per year
 - Receipt for meal
 - Wear Board shirt
 - Mileage reimbursed
 - Lodging not reimbursed

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42 **Attending Annual Meetings:** LES (annual and Tri-State meetings) and LSPS
(convention and annual fall meeting)

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- Man a booth
 - Be a presence
 - Wear Board shirt
 - Offer to make a presentation relative to the workings of LAPELS
 - The Chairman will designate board members to attend
 - for each of the four meetings listed above
 - LAPELS will cover these expenses
 - registration
 - lodging
 - mileage for vehicle travel
 - meals

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56 The Board unanimously approved the motion made by Mr. Pike, seconded by Mr.
57 Carroll to amend LAPELS policy #24, **LAPELS Travel Policy for NCEES Interim and**
58 **Annual Meeting** as follows:

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NCEES INTERIM ZONE MEETINGS

- Interim Zone meetings are typically held annually in April or May.
- NCEES will fund four (4) attendees (MBA + 3 designated attendees); LAPELS may fund up to five (5) attendees.
 - There will be a total of 9 LAPELS attendees; 8 board members and the MBA
 - Emeritus Members will be considered on a case by case basis
- Enforcement staff will not attend the Zone meetings.

NCEES funding for zone meetings:

In accordance with policy, NCEES will pay the meeting registration, travel, and lodging expenses (number of nights may vary year to year) for four attendees (MBA + 3 designated attendees) from each eligible member board to attend the zone interim meeting. Attendees must be members or associate members. LAPELS hereby adopts the NCEES policy for payment of registration, and duration of lodging expenses.

Outgoing and the newly appointed board members will not be designated to travel to these meetings.

Only executive staff, the Executive Director or the Deputy Executive Director, may travel to the interim zone meeting.

Maximum of nine (9) attendees, which includes the MBA, three (3) NCEES funded attendees and five (5) LAPELS funded attendees* may attend the zone meetings, not including any board member(s) that would be funded due to a leadership role in the zone or council.

**Emeritus Members may be considered for approval to be an additional LAPELS funded delegate if they are members of a NCEES standing committee and making that committee's presentation at the meeting.*

NCEES ANNUAL MEETINGS

- Annual meetings are typically held in August.
- NCEES will fund four (4) attendees, (MBA + three (3) designated members) plus all first time attendees, within 24 months of appointment or hire, and LAPELS may fund up to five (5) attendees.

NCEES funding for annual meetings:

In accordance with policy, NCEES will pay the meeting registration, travel, and lodging expenses (number of nights may vary year to year) for three attendees from each eligible member board to attend the annual meeting. Attendees must be members or associate members. LAPELS hereby adopts the NCEES policy for payment of registration, and duration of lodging expenses.

NCEES will also pay the meeting registration, travel, and lodging expenses of all members and member board administrators who have never attended a NCEES annual meeting and were appointed to or hired by their boards 24 months before the upcoming NCEES annual meeting. To receive this funding, a first-time attendee must attend the First-Time Attendee Luncheon and the Business Sessions.

Only executive staff, the Executive Director or the Deputy Executive Director, may travel to the Annual Meeting.

Enforcement staff may be approved to attend the Enforcement portion of the meeting, which meets Friday afternoon and all day Saturday of the Annual meeting.

Maximum of nine (9) people may attend Annual Meetings, not including any board member(s) that would be funded due to a leadership role in the zone or council. Emeritus Members will be considered on a case by case basis.

1 Other considerations:

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- 3 ▪ In the event any board member is funded through the zone/council due to
- 4 leadership role, the chairman can appoint another board member to fill that
- 5 funded position.
- 6 ▪ In the event the board member in the designated year to attend is unable to
- 7 attend, the board chair can appoint another board member to fill that funded
- 8 position.
- 9 ▪ In the event a board staff member is unable to attend, the chairman can appoint
- 10 another board or staff member to fill that funded position.

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12 Chairman Krouse discussed holding a Board member continuity meeting in 2020 for

13 Emeritus and current Board members. He directed Ms. Sentell to research dates,

14 venues and plans and to make a report at the September Board meeting.

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16 The Board unanimously approved the motion made by Mr. Coyle, seconded by Mr.

17 Pike, to request NCEES emeritus status for Paul N. Hale, Jr., Ph.D., P.E. and Christopher

18 P. Knotts, P.E.

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20 Chairman Krouse discussed the recent shooting at Virginia Beach, VA, noting that

21 many of the victims were members of the National Society of Professional Engineers

22 and licensees of the Virginia Board for Architects, Professional Engineers, Land

23 Surveyors, Certified Interior Designers and Landscape Architects. Ms. Sentell was

24 asked to send a note of condolences from the LAPELS Board to the Virginia Board.

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26 **Closing Business**

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28 The Board unanimously approved the motion made by Mr. Coyle, seconded by Mr.

29 Fontenot, to approve all committee recommendations and actions.

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31 The Board unanimously approved the motion made by Mr. Carroll, seconded by Mr.

32 Richard, to acknowledge and confirm all licenses and certificates issued and renewed

33 since the last Board meeting.

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35 The Board unanimously approved the motion made by Mr. Carroll, seconded by Mr.

36 Jeter, to approve all Board expenses.

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38 The Board unanimously approved the motion made by Ms. Betts, seconded by Mr.


39 Jeter, to adjourn.

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41 The meeting adjourned at 2:13 p.m. on June 10, 2019.

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46 Alan D. Krouse, P.E.

47 Chairman

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Jeffrey A. Pike, P.E.

Secretary